

PROCEDURE 1320.04
Issued January 1, 1994

SUBJECT: Criminal history records.

APPLICATION: Executive Branch Departments and Sub-units, and Legislative and Judicial agencies.

PURPOSE: To compile information regarding subjects, arrested in the State, who are identified by fingerprints.

CONTACT AGENCY: Department of State Police (DSP) - Central Records.

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SUMMARY: Under specified circumstances, Executive, Legislative and Judicial Branch agencies may obtain information concerning criminal history records.

APPLICABLE FORMS: None.

PROCEDURES: Contact the Supervisor of the Freedom of Information Unit, DSP, at (517) 322-5517.

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